

# NATIONAL ASSOCIATION OF DIVISION ORDER ANALYSTS

P.O. BOX 821  
BEDFORD, TEXAS 76095

## AFFIDAVIT OF ATTENDANCE OF AN EDUCATIONAL EVENT

- ▼ Please type or print carefully.
  - ▼ Complete one affidavit for each educational event attended. Read instructions carefully.
  - ▼ Return this affidavit of attendance to the event sponsor or mail to NADOA at the address provided above.
- NOTE: Incomplete affidavits of attendance may be returned to participant requesting additional documentation.

\_\_\_\_\_  
Title of Educational Event

\_\_\_\_\_  
Credits Requested  
(1 credit awarded per 1 hour of instruction)

\_\_\_\_\_  
Event Sponsor

(Committee Use Only)

\_\_\_\_\_  
Date of Event

\_\_\_\_\_  
City/State

### GENERAL INSTRUCTIONS TO EVENT PARTICIPANTS

CDOA's may claim the recertification credits that have been awarded this educational event by carefully completing and executing this affidavit of attendance and returning it to the event sponsor. Do not attempt to claim these recertification credits on any other affidavit or form.

Important: If the educational event you are attending or have attended has not been previously accredited by the Certification Committee, you may submit this affidavit of attendance with a timed, topical agenda of the educational event for evaluation and approval.

**AFFIDAVIT OF ATTENDANCE:** By signing below, I certify, subject to penalties provided in the Code of Ethics within the Bylaws of NADOA, that I attended the educational event listed above at the following level of participation:

- Y Full participation – 100% of the educational event.
- Y Partial participation - \_\_\_\_\_% of the educational event. I understand that credits will be recorded in proportion to the percentage of actual attendance of the educational event.  
1 credit awarded per 1 hour of instruction.

Name (Printed): \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

CDOA#: \_\_\_\_\_

Company: \_\_\_\_\_

City, State: \_\_\_\_\_ Phone Number: ( ) \_\_\_\_\_

Certification acknowledges the individual designated as a Certified Division Order Analyst (CDOA) as one who possesses the highest degree of professionalism, technical expertise and ethical standards within the industry.

Revised 7/15/03 – RE